



JAMNA AUTO INDUSTRIES LIMITED

Regd. Office: Jai Springs Road, Industrial Area, Yamuna Nagar – 135001, Haryana

Corporate Office: Hotel Novotel & Pullman, Commercial Tower, 5th Floor,
Asset Area No. 2, Hospitality District, Aerocity, New Delhi-110 037

Telephone: +91 11 45504550, **Fax:** +91 11 45504551

Website: www.jaispring.com **CIN:** L35911HR1965PLC004485

Date: July 31, 2018

Dear Shareholder,

Reminder 2: Sub: Request for submission of copy of your PAN Card and updation of Bank details and other contact details

This is in continuation to our earlier requests forwarded vide letters dated May 30, 2018 and July 01, 2018 to the shareholders who are holding equity shares of the Company in physical form for updating details of their PAN, Bank Account and other contact details in Company's records as mandated by SEBI Circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated April 20, 2018. Therefore, the shareholders who have not yet updated their details in Company's records are once again requested to provide the following details to the Company at the earliest:

- 1) Self-Attested copy of PAN Card of all the holders;
- 2) Bank details of first holder, by providing original cancelled " Name printed Cheque" or copy of Bank Passbook / Statement duly attested by the Bank;
- 3) Annexure 1 duly signed by all the holders.

You are requested to send the above details within 21 days from the date of this letter to the Company's Registrar & Share Transfer Agent (RTA) i.e. Skyline Financial Services Private Limited at the address mentioned in Annexure 1.

Kindly ignore this letter, if details are already submitted.

Important Note: According to SEBI Gazette notification dated June 8, 2018, with effect from December 05, 2018, requests for Transfer of Securities held in physical form would be carried out in dematerialized form only. Therefore, Registrar and Share Transfer Agent and Company will not accept any request for transfer of shares in physical form with effect from December 5, 2018. Shareholders holding shares in physical form are requested to convert the physical shares into dematerialisation form and for this purpose, get in touch with any Depository Participant for opening of demat account. Depository Participant will guide you about the process of dematerialisation of shares or you may refer the following links for understanding the process of dematerialisation of shares:

NSDL: <https://nsdl.co.in/faqs/faq.php> (dematerialization)

CDSL: <https://www.cdslindia.com/investors/open-demat.aspx>

Thanking you,

Yours faithfully,

For Jamna Auto Industries Ltd.

Sd/-

Praveen Lakhera

Company Secretary & Head- Legal

Date:

To,

Skyline Financial Services (P) Ltd.

D-153 A, First Floor, Okhla Industrial Area

Phase-1, New Delhi-110020

Ph. No.: 011-40450193, 011-26812682-88**Unit: Jamna Auto Industries Ltd**

Dear Sir,

In terms of Securities and Exchange Board of India circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated April 20, 2018, I/ We hereby furnish the required details as follows:

(a)	Name of Shareholder	First holder Second holder Third holder
(b)	Folio No	
(c)	PAN of all the shareholders (Attach Self attested copy of PAN)	
(d)	Bank details of First holder	
(e)	Bank A/c No (Attach name printed cancel cheque / attested copy of passbook)	
(f)	Bank Name	
(g)	Branch Address	
(h)	IFSC No	
(i)	MICR No	
(j)	Email Id	
(k)	Mobile / Telephone No	
(l)	Signature	First holder Second holder Third holder